

REALTORS® Community Foundation
ANNUAL GENERAL MEETING MINUTES
October 27, 2022 on Zoom

1. Call to Order (Allan Morrison)

The 2022 Annual General Meeting is called to order at 11:06AM by Allan Morrison. 27 voting members are in attendance, meeting the quorum requirement of 25.

Voting procedure is reviewed.

1. Approval of the Agenda (Allan Morrison)

Motion to Approve the Agenda for the 2022 Annual General Meeting by Nicole Mackoway, Seconded by David Centis, motion carried unanimously.

2. Approval of Minutes from the 2021 AGM (Allan Morrison)

Motion to Approve the Minutes of the 2021 Annual General Meeting by Aaron Robinson, Seconded by Nicole Mackoway, motion carried unanimously.

3. Welcome (Allan Morrison)

Acknowledgment of board members and Directors of the REALTORS® Association of Edmonton in attendance. Allan Morrison shares thanks for attendance and welcomes Paul Gravelle.

4. Greetings from REALTORS® Association of Edmonton (Paul Gravelle, 2022 Chair)

Paul Gravelle brings greetings on behalf of the REALTORS® Association of Edmonton including congratulations on the year and a shared appreciation for the continued collaboration between the Association and Foundation and that RCF can continue to expect RAE's full support.

5. President's Address (Allan Morrison)

Allan Morrison recaps the year thanking the interim executive director, Board of Governors, committees, volunteers, donors and the RAE.

Recap of events through 2021-2022 including 12 days of giving and first golf tournament.

Looking forward including the year so far, Morrison shares optimism for the post-pandemic events and growing engagement of the Foundation with Edmonton Area REALTORS®.

6. Presentation of Annual Report (Anika Zepp)

Anika Zepp gives thanks to Interim ED as she was on maternity leave and shares a video summary of the 2021-2022 year and a link to the digital annual report.

Zepp continues to share about the 2022 year to date including over \$36K raised at the golf tournament, a large increase from the previous year, and looking forward to an in person Christmas Fundraiser. Zepp shares upcoming events and volunteer opportunities.

7. Bylaw Updates (Allan Morrison)

Allan Morrison presents bylaw changes to attendees, three in total.

The first and second changes in verbiage were recommended by the CRA Charities Directorate, the RCF Board does not believe they change the spirit of the bylaws and has put them forward to ensure compliance.

The third change adds the Governance committee as a standing committee of the Foundation. Changes include adding it to a list of standing committees, adjusting references to the quantity of standing committees appropriately, and the addition of the committee's purpose and composition.

Morrison clarifies that updates to the Foundation's bylaws are considered to be a special resolution and require a 75% of attendee support to pass.

Motion for special resolution to adopt the proposed bylaw changes effective immediately by Cheryl Larsen, Seconded by Aaron Robinson.

No discussion.

Motion carried with 26 votes for, 1 Abstention, none against.

8. Financial Statements (Johnathan Whitmore, SVS Group)

- a. Jonathan to present
- b. Motion to accept and approve the Financial Statements of the REALTORS Community Foundation, for the fiscal year ending March 31, 2022 by Melinda Chisholm, Seconded by Aaron Robinson.
- c. Question from James Mabey if the increase in We Care was due to number of donors or market fluctuations. Anika Zepp confirms it was due entirely to market fluctuations.
- d. Motion carried unanimously.

9. Appointment of Auditor for the Fiscal Year ending March 31, 2023 (Melinda Chisholm)

Melinda says thank you to SVS group for another smooth audit with collaborative staff.

Motion to appoint SVS group as the Auditors for the REALTORS Community Foundation's fiscal year ending March 31, 2023 by Melinda Chisholm, Seconded by Melody Kilbank.

No discussion. Motion carried unanimously.

10. Appreciation of retiring Governors (Allan Morrison)

Allan Morrison delivers thanks and awards to retiring governors: Alyssa Kasko, Michel Lafleur and Brent Podruzny. Award for Community Supporter of the Year awarded to North 49 Home Inspections and presented to co-owner Brent Podruzny.

Morrison delivers thanks to Nicole Mackoway.

Aaron Robinson delivers thanks and award to Allan Morrison for his service as President.

11. Election of Governors (Aaron Robinson)

Aaron Robinson delivers update from Nominating Committee stating there was much interest in the board and the committee has put forward a full slate of nominees filling all vacant positions. This meaning any nominations from the floor will result in an election.

The slate of nominees is:

- Aaron Robinson for re-election
- Kara Kempin for the public member seat
- Arvin Guillermo
- Alison Dowdall
- DeeAnn Hotte, and
- Heidi Lawrie.

Morrison calls three times for nominations from the floor. Having heard none, the slate of nominees is acclaimed and will begin their term on January 1, 2023.

12. Adjournment (Allan Morrison)

Morrison thanks all for attending.

2022 Annual General Meeting Adjourned by Allan Morrison at 11:57AM